

We at Glim School of Music, LLC. (hereby referred to as “Glim School of Music”, “GSoM”, “us”, “our”, or “we”) are committed to protecting your privacy, our students’ privacy, and that of our employees. It is your right to know what information we collect and how your information is being used. This Privacy Policy describes how we use the information that we collect.

Collected Information

Application, Booking, and Student information

The Information collected in our application, booking, and student information forms provide us with the ability to respond to your inquiries, process student enrollment in our program, and provide our instructional & teaching services. Personal information, such as names, addresses, contact information, emergency contacts, medical information, our Student Experience survey, and the Personal Interests and Traits survey, is kept in our records. This information is seen only by those under our GSoM employment, our affiliate companies, and our subcontractors, and is protected under our employment policies.

GSoM Facilities & Special Events

We wish to celebrate and memorialize the achievements of our students while providing encouragement and inspiration to newer students, and welcoming others to come to be a part of our program. To do this we may take pictures and/or videos of our students during their lessons or our special events. We reserve the right to use these pictures and videos for our promotional content, to utilize in our lessons, and for album or song cover material for the music created by the student.

GSoM special events are where we showcase the work of GSoM Students and Employees past and present. These are our equivalents to recitals or general gatherings where we celebrate our students and the Glim School of Music. Attendance is not mandatory.

Students or their Parents/Guardians may opt out of having their pictures or videos shared. In the event your child appears in any of our photos or videos, we will seek permission to use or avoid its use. See our opt-out policy below.

Equipment & Software

All our equipment and software, both offline and internet-related are 3rd parties unless otherwise stated. Please see the “3rd Parties” section of this Privacy Policy regarding our policies with 3rd parties.

On the computers our students will be using, we have software applications, browsers, and an operating system that may collect usage data that is subject to their respective company’s privacy policies. Unless otherwise stated, we are not affiliated with or responsible for the privacy practices of these other companies. We ask students to minimize the use of or refrain from using our computers for activities not associated with our lessons. Please see our “Equipment Use and Liability Policy” for further details associated with using our computers.

Students may occasionally use their personal account information to access and share content with their teacher and/or their fellow students. We highly discourage saving any passwords on our computers but we understand accidents do happen. We make efforts to clear our browser of saved information regularly. Our computers are connected to the internet. Browsing history, search information, and other activities can be seen by our respective internet provider of the branch and are subject to the internet provider’s Privacy Policy.

During the student’s enrollment, they will be using our computers and various Audio Software for their lessons and for producing their music. The hardware, our servers, and software applications may create automatic backups of the student’s work in progress, record usage information, and be used to save their work. This work is a creation of the student and is considered the intellectual property of both the student and GSoM. We make every effort to protect the copyright of the student in accordance with our “Ethics, Legal & Professionalism Policy” and our “Internet, Distribution and Liability Policy”.

Metadata

Metadata is defined as information attached to a digital file, hardware, or software.

In the context of our field of music, Metadata is information that is stored with a music or video file. Information such as an artist's name, the composer's name, the date of the file creation, and the title of the song can be found in the metadata. While it is not a requirement for a student to put their information into their music, it is highly recommended as this information will appear in most playback devices, thus, providing them with the credit they deserve and identifying them as the copyright holder or contributor to the music or audiovisual work.

Metadata can be seen by 3rd parties and end-users of music or videos once it has been published or made public. Once the media file containing the metadata is released to the public, such as via the internet, we are only able to remove the files on the accounts we own and are unable to offer any guarantees of its complete removal from public view. Please see our "Internet, Distribution, and Liability Terms and Conditions" for more information.

Website and Cookies

The payment and credit card system on our website utilizes PayPal to process payments and allow for additional payment and financing options. All information that you provide during payment and checkout is handled through PayPal's policies. GSoM is not liable or responsible for the information you provide to PayPal for payments.

Aside from the information you input or provide, our website collects statistical information such as location data, information about the time you spend on our website, your interactions with our site, your browser, and your operating system. No personally identifiable information such as name or address is gathered through this process.

Further Use of Information

We collect information about and keep a record of the student's performance, learning progression, and achievements throughout their enrollment. This data, combined with non-personally-identifying information will be used as statistical data to analyze our program and further improve our teaching strategies and improve our service to our students.

Software and hardware companies related to the craft of music production may offer discounts to us which we may wish to extend to our students. Should a student make a purchase, these 3rd parties may request verification of identity and enrollment. Before we respond to the verification process we will seek confirmation and permission from the student or their parent/guardian if they are a minor.

We provide non-identifying statistical information to 3rd parties who seek to invest, partner, or provide us with offers.

3rd Parties

We will never purposefully sell or share your personal information without first seeking your consent.

We are not responsible or held liable for the actions, practices, and policies of any 3rd parties.

We may suggest 3rd party links and contacts to you but we are not responsible for their privacy practices, and you access these links entirely at your own risk. Should you find a compromised 3rd party website linked through the Glim Music, LLC, or the GSoM website, please contact us immediately so we may take appropriate action to further protect our users.

Should there be 3rd parties that you give us consent to send your information to, you understand that your information is subject to their Privacy Policies. You may opt out and retract your consent to our sharing of information at any time. This withdrawal only applies to the period following the processing of the withdrawal and does not affect the legality of our terms during the period of consent. Removing consent only signals GSoM to stop and refrain from sharing your information with 3rd parties as instructed. As we have no control over the actions of and do not speak for the 3rd parties, you must personally contact the 3rd parties with regards to your privacy concerns.

Option to Opt-Out

You have the right to opt out of our Privacy Policy in part or whole. We will not discriminate against you should you choose to opt out. Should you opt out with regards to information deemed critical to performing our instructional or teaching services, you must first cancel enrollment in accordance with our Cancellation Policy.

Access or Deletion

You have a right to access and request the deletion of personal information, images, and videos so long as they are no longer required for us to provide service, for billing and accounting purposes, or to be retained for other reasons required by law.

You have the right to withdraw any previous statement of consent. This withdrawal only applies to the period following the processing of the withdrawal and does not affect the legality of our terms or the use of your information during the period of consent.

Should you wish to withdraw consent or delete information critical for us to provide services while the student is enrolled, you must first cancel enrollment in accordance with our cancellation policy.

Please use the information provided under "Contact Us", within this Privacy Policy, should you wish to exercise this right. You may be asked to provide a written request for our records.

State and Federal Laws

Your information may be shared if formally requested with a warrant by state or federal officials in compliance with state and/or federal laws. We stand by your rights, the rights of our students, and our employees' rights to privacy and will not disclose any personal information to public servants without due process.

Changes to our Privacy Policy

GSoM may change its Privacy Policy in response to changes in the ways we manage or collect information. For students enrolled in our program, if we make any changes that impact the way we handle your personal information, we will notify you by email.

Continued use of the website signifies acceptance of the most current iteration of our Privacy Policy.

Contact Us

Should you have any questions regarding the GSoM Privacy Policy, wish to exercise your right to opt out, or wish to exercise your right of Access or Deletion, please contact us through the following options.

1-(732) 993-3555
Or
school@glimmusic.com